

## **Hoboken Ski Club Newsletter Guidelines**

### **2005 / 2006 Deadlines:**

<b><u>Newsletter</u></b>	<b><u>Submission Deadline</u></b>
August	July 8 <sup>th</sup>
September	August 12 <sup>th</sup>
October	September 16 <sup>th</sup>
November	October 14 <sup>th</sup>
December	November 4 <sup>th</sup>
January	December 16 <sup>th</sup>
February	January 13 <sup>th</sup>
March	February 10 <sup>th</sup>
April	March 17 <sup>th</sup>
May	April 14 <sup>th</sup>
June	May 12 <sup>th</sup>
July	June 16 <sup>th</sup>

**Deadlines will be strictly held to due to layout and production time required to format each issue.**

### **Submission Guidelines**

- Submissions will only be accepted via email to the [Newsletter@hobokenskiclub.com](mailto:Newsletter@hobokenskiclub.com) web address.

#### **Photos:**

- Should be submitted separate from article.

#### **Stories\Articles:**

- Please send all stories\articles in Microsoft Word.

#### **Flyers:**

- Create the flyer within Microsoft Word or PhotoShop. Formats will not be accepted in Microsoft PowerPoint or Excel.